

# **SUGAR HILL FIRE-RESCUE**

## **JOB DESCRIPTION**

<b>POSITION: FIREFIGHTER</b>	<b>REPORTS TO: DEPARTMENT OFFICER</b>
----------------------------------	---

### **1.0 PURPOSE OR MAIN FUNCTION OF THIS POSITION:**

- 1.1 Under the direction of an Officer, the Firefighter is responsible for assisting with:
- a) Extinguishing and preventing fires.
  - b) Providing emergency medical care in a pre-hospital setting within the level of training.
  - c) Providing manpower for Rescues, Hazardous Situations and Hazardous Material Incidents.
  - d) Performing all duties in accordance with standing orders, standard operating guidelines and other department regulations.

### **2.0 MAJOR DUTIES:**

- 2.1 PERFORMS FIRE FIGHTING DUTIES BY:
- a) Responding to fire emergencies.
  - b) Driving vehicles with discretion, including personal vehicles, during an emergency.
  - c) Applying proper Fire fighting techniques needed to control and/or extinguish fires.
  - d) STAYING AWAY from any Fire Department operations while under the influence of alcohol and/or prescription drugs which may cause impairment.
  - e) Cleaning up and returning equipment to service after an emergency.
  - f) Maintaining personal protective equipment and other equipment issued in good condition.
  - g) Attending a minimum of 70% of all regularly scheduled training sessions and attending special schools and other training opportunities.
  - h) If requested, assist with the investigation to determine the cause of fires causing loss of life or property.
  - j) Following orders and co-operating with Police and Emergency Medical Services.
  - k) Refraining from giving out information to the news media, or other persons, about emergencies without authorization from the Fire Chief.

### **3.0 FURTHER DETAILS OF JOB:**

- 3.1 Ability to deal with the public in a polite, sympathetic and efficient manner, regardless of how frustrating or unnerving the situation may be.
- 3.2 Ability to cooperate with other Emergency Departments and not degrade or criticize their operation.

- 3.3 Able to cope with a high level of stress and perform all duties efficiently in an emergency situation.
- 3.4 Ability to speak in a clear, articulate manner.
- 3.5 Ability to obtain and maintain a New Hampshire Commercial Driver's License (CDL-B) with air brake and tank endorsement.
- 3.6 Ability to obtain and maintain a valid CPR/AED for Healthcare Provider Certificate.
- 3.7 Ability to be physically agile and capable of physical exertion including lifting heavy objects.

**4.0 Recommendation & Input Into Department Operations**

- 4.1 May make recommendations to his/her Company Officer regarding operational procedures and equipment maintenance.

**5.0 Directives, Manuals, Regulations**

- 5.1 Will use and follow Fire Department Policies, Standard Operating Guidelines, By-Laws and written memos.
- 5.2 During emergencies or training will follow all orders of Department Officers.
- 5.3 Other specific tasks within the job description may be given by written memo or verbally.
- 5.4 Assume other responsibilities as may be assigned.

I \_\_\_\_\_ have read and understand this job description. An Officer has informed me that it is a general description of the duties, responsibilities and qualifications required of my position as a Firefighter.

\_\_\_\_\_  
 Firefighter's Signature

Date

\_\_\_\_\_  
 Fire Chiefs Signature

Date